



SHAHU SHIKSHAN SANSTHA (P.)

DEVJIBHAI HARIYA LAW COLLEGE

Affiliated to University of Mumbai
Approved by Bar Council of India



Survey No. 37, Mohane Road, Shahad (W), Tal - Kalyan, Dist - Thane State - Maharashtra, India.
Contact no. 0251 - 2970011 Email : devjibhailaw@rediffmail.com

Date: 14/06/2018

Office Order

As per the regulations "Internal Complaint Committee" has been constituted for the AY 2018-19. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

Sr. No.	Name of Member	Designation	Mobile No.	Email.Id	Sign
1	Mrs. Sawpana Wakchoure	Chairman	9321783030	swapnawakchauer@gmail.com	
2	Mrs. Nayna Bhor	Member	9619035479	Nayanabhor66920@gmail.com	
3	Dr. Suryakant S. Bhosale	Member	9890943555	Vakil_511@yahoo.co.in	
4	Abhishek Palve	Student Member	9172669622	abhishekpalve200@gmail.com	
5	Rudy Simon Lobo	Student Member	9323908265	rudyslobo@gmail.com	

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

CC:-

1. All the concerned
2. Office Copy



PRINCIPAL
I/C PRINCIPAL
Shahu Shikshan Sanstha (P)
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Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

Date:14-06-2018

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1st MEETING FOR A.Y. 2018-19

The meeting of Internal Complaint Committee of Friday,15/06/2018 at 11.30 am in the Devji Bhai Hariya Law college.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mrs. Sawpana Wakchoure	Chairman	
2	Mrs. Nayna Bhor	Member	
3	Dr. Suryakant S. Bhosale	Member	
4	Abhishek Palve	Student Member	
5	Rudy Simon Lobo	Student Member	

Agenda of the Meetings:

1. To strategize awareness and prevention programs.
2. To discuss actions taken on previous complaints.
3. Any social issues apart from the institute raised by the students can be resolved with the help of local authorities.



Chairman



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The meeting of Internal Complaint Committee of Friday, 15/06/2018 at 11.30 am in the Devji Bhai Hariya Law college.

Members Present:-

1	Mrs. Sawpana Wakchoure	Chairman	Present
2	Mrs. Nayna Bhor	Member	Present
3	Dr. Suryakant S. Bhosale	Member	Present
4	Abhishek Palve	Student Member	Present
5	Rudy Simon Lobo	Student Member	Present

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the Meeting:-

Agenda Item no. 1. A thorough discussion was made, To strategize awareness and prevention programs, which is forwarded to the higher authority for the implementation with immediate effect.

Agenda Item no. 2. A thorough discussion was made, and previous complaints by Students and Staff was resolved And Action was taken Reguardly.

Agenda Item no. 3. A thorough discussion was made, and the conclusion was given that if there will be any issue raised by our students outside the institute campus, help will be taken from the local authorities to resolve the issue as soon as possible.



Sunil Kulkarni
Chairman



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Date: 13/06/2019

Office Order

As per the regulations "Internal Complaint Committee" has been constituted for the AY 2019-20. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

Sr. No.	Name of Member	Designation	Mobile No.	Email.Id	Sign
1	Mrs. Sawpana Wakchoure	Chairman	9321783030	swapnawakchauer@gmail.com	
2	Mrs. Nayna Bhor	Member	9619035479	Nayanabhor66920@gmail.com	
3	Dr. Suryakant S. Bhosale	Member	9890943555	Vakil_511@yahoo.co.in	
4	Abhishek Palve	Student Member	917266962 2	abhishekpalve200@gmail.com	
5	Rudy Simon Lobo	Student Member	932390826 5	rudyslobo@gmail.com	

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

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Date:13-06-2019

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1st MEETING FOR A.Y. 2019-20

The meeting of Internal Complaint Committee of Friday,14/06/2019 at 11.30 am in the Devjibhai Hariya Law College.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mrs. Sawpana Wakchoure	Chairman	
2	Mrs. Nayna Bhor	Member	
3	Dr. Suryakant S. Bhosale	Member	
4	Abhishek Palve	Student Member	
5	Rudy Simon Lobo	Student Member	

Agenda of the Meetings:

1. To discuss actions taken on previous complaints.
2. Discussion on Legal Updates and Compliance.
3. Review of Case Management System.



Chairman



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The meeting of Internal Complaint Committee of Friday,14/06/2019 at 11.30 am in the Devjibhai Hariya Law College.

Members Present:-

1	Mrs. Sawpana Wakchoure	Chairman	Present
2	Mrs. Nayna Bhor	Member	Present
3	Dr. Suryakant S. Bhosale	Member	Present
4	Abhishek Palve	Student Member	Present
5	Rudy Simon Lobo	Student Member	Present

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the Meeting:-

Agenda Item no. 1. A thorough discussion was made, on previous complains from Students and Teaching And Non-Teaching Staff. And action was taken Reguardly.

Agenda Item no. 2. A thorough discussion was made, Review any recent legal updates or changes in regulations related to sexual harassment and workplace safety, Ensure the institution's policies are in compliance with current laws.

Agenda Item no. 3. A thorough discussion was made, the effectiveness of the current case management system, Consider any technological upgrades or changes needed to improve tracking and resolution of complaints.



Samernekeek
Chairman



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Date: 18/06/2020

Office Order

As per the regulations "**Internal Complaint Committee**" has been constituted for the AY 2020-21. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

Sr. No.	Name of Member	Designation	Mobile No.	Email.Id	Sign
1	Mrs. Sawpana Wakchoure	Chairman	9321783030	swapnawakchauer@gmail.com	
2	Mrs. Nayna Bhor	Member	9619035479	Nayanabhor66920@gmail.com	
3	Dr. Suryakant S. Bhosale	Member	9890943555	Vakil_511@yahoo.co.in	
4	Abhishek Palve	Student Member	9172669622	abhishekpalve200@gmail.com	
5	Rudy Simon Lobo	Student Member	9323908265	rudyslobo@gmail.com	

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

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Date:18-06-2020

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1st MEETING FOR A.Y. 2020-21

The meeting of Internal Complaint Committee of Friday,19/06/2020 at 11.30 at in the Online Portal.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mrs. Sawpana Wakchoure	Chairman	
2	Mrs. Nayna Bhor	Member	
3	Dr. Suryakant S. Bhosale	Member	
4	Abhishek Palve	Student Member	
5	Rudy Simon Lobo	Student Member	

Agenda of the Meetings:

1. Suggestion given by honorable guests forwarded to higher authority for the implementation.
2. Making students aware of ICC and their role.
3. Any social issues apart from the institute raised by the students can be resolved with the help of local authorities.



Chairman



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The meeting of Internal Complaint Committee of Friday,19/06/2020 at 11.30 am at in the Online Portal

Members Present:-

1	Mrs. Sawpana Wakchoure	Chairman	Present
2	Mrs. Nayna Bhor	Member	Present
3	Dr. Suryakant S. Bhosale	Member	Present
4	Abhishek Palve	Student Member	Present
5	Rudy Simon Lobo	Student Member	Present

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the Meeting:-

Agenda Item no. 1. A thorough discussion was made, the review is taken from the honorable guests, and some suggestion was given, which is forwarded to the higher authority for the implementation with immediate effect.

Agenda Item no. 2. A thorough discussion was made, and it was decided to make our students aware of the Internal Complaint Committee (ICC), their role.

Agenda Item no. 3. A thorough discussion was made, and the conclusion was given that if there will be any issue raised by our students outside the institute campus, help will be taken from the local authorities to resolve the issue as soon as possible.



Srinandkumar
Chairman



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Date: 17/06/2021

Office Order

As per the regulations "**Internal Complaint Committee**" has been constituted for the AY 2021-22. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

Sr. No.	Name of Member	Designation	Mobile No.	Email.Id	Sign
1	Mrs. Sawpana Wakchoure	Chairman	9321783030	swapnawakchauer@gmail.com	
2	Mrs. Nayna Bhor	Member	9619035479	Nayanabhor66920@gmail.com	
3	Dr. Suryakant S. Bhosale	Member	9890943555	Vakil_511@yahoo.co.in	
4	Apeksha Amit Parekar	Student Member	7718906099	amitappu0912@gmail.com	
5	Venkatesh Babu Emgaddi	Student Member	8806563647	venkateshbabu030@gmail.com	

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Date:17-06-2021

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1ST MEETING FOR A.Y. 2021-22

The meeting of Internal Complaint Committee of Friday,18/06/2021 at 11.30 am in the Devji Bhai Hariya Law college.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mrs. Sawpana Wakchoure	Chairman	
2	Mrs. Nayna Bhor	Member	
3	Dr. Suryakant S. Bhosale	Member	
4	Apeksha Amit Parekar	Student Member	
5	Venkatesh Babu Emgaddi	Student Member	

Agenda of the Meetings:

1. Discussion about Support Systems for Respondents.
2. Feedback from Stakeholders.
3. Discussion about Budget Review.



Chairman



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Members Present:-

1	Mrs. Sawpana Wakchoure	Chairman	Present
2	Mrs. Nayna Bhor	Member	Present
3	Dr. Suryakant S. Bhosale	Member	Present
4	Apeksha Amit Parekar	Student Member	Present
5	Venkatesh Babu Emgaddi	Student Member	Present

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.

Minutes of the Meeting:-

Agenda Item no. 1. A thorough discussion was made, on support mechanisms for respondents to ensure fair treatment and due process, Review the resources available to respondents during the investigation process.

Agenda Item no. 2. A discussion was made, to Collect and review feedback from stakeholders, including students, staff, and external partners, and Discuss how to incorporate this feedback into improving the committee's processes and policies.

Agenda Item no. 3. A thorough discussion was made, Review the budget allocated for the functioning of the ICC, Discuss any additional financial requirements and plan for budget requests.



Suresh Chavhan
Chairman



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Date: 16/06/2022

Office Order

As per the regulations "Internal Complaint Committee" has been constituted for the AY 2022-23. The committee shall deal with the complaints from the students, teaching staff, non-teaching staff, parents, interested party etc. in order to functionalize the Quality Enhancement Initiatives.

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1.	Mrs. Sawpana Wakchoure	Chairman	9321783030	swapnawakchauer@gmail.com	
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Contact no. 0251 - 2970011 Email : devjibhaihlaw@rediffmail.com

Date:16-06-2022

NOTICE FOR INTERNAL COMPLAINT COMMITTEE 1st MEETING FOR A.Y. 2022-23

The meeting of Internal Complaint Committee of Friday,17/06/2022 at 11.30 am in the Devji Bhai Hariya Law College

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mrs. Sawpana Wakchoure	Chairman	
2	Mrs. Nayna Bhor	Member	
3	Dr. Suryakant S. Bhosale	Member	
4	Apeksha Amit Parekar	Student Member	
5	Venkatesh Babu Emgaddi	Student Member	

Agenda of the Meetings:

1. Discussion on Workload Management.
2. Communication Strategy with Students and Staff to inform them about ICC and its role.
3. Collaboration with Other Committees.



Chairman



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Members Present:-

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1	Mrs. Sawpana Wakchoure	Chairman	
2	Mrs. Nayna Bhor	Member	
3	Dr. Suryakant S. Bhosale	Member	
4	Apeksha Amit Parekar	Student Member	
5	Venkaatesh Babu Emgaddi	Student Member	

Members Absent:- No members were absent

QUORUM:- Chairman took the chair and declared that the required quorum was present to convene the meeting.





Minutes of the Meeting:-

Agenda Item no. 1. A thorough discussion was made, Review the workload of committee members and discuss ways to manage it effectively, Consider the need for additional support or resources if the workload is high.

Agenda Item no. 2. A thorough discussion was made, on Developing or review the communication strategy for informing students and staff about the ICC, its role, and the complaint process, also Discussed the use of various communication channels, such as email, social media, posters, and seminars.

Agenda Item no. 3. A thorough discussion was made, collaboration with other committees or departments within the institution, such as the counseling center or human resources, Plan joint initiatives or programs to enhance support and awareness.



[Handwritten Signature]
Chairman